

St. Mary Immaculate Conception Parish

5589 Dewey Drive, Stevens Point, WI 54482 715-344-2599 • <u>www.toruncatholic.org</u>

Rev. Jeffrey Hennes, Pastor

AUTOMATIC DEPOSIT OF OFFERINGS

How it works:

You select from contribution options that will then be automatically transferred from your checking or savings accounts and electronically deposited into the Parish's checking account via the Automated Clearing House {ACH}. Each offering will be noted on your bank statement.

You will save the cost of checks and possible bank service fees. The parish reaps the financial security of a regular collection/donation that it knows will be made on a timely, consistent basis.

You no longer have to write checks and fill out offering envelopes. Once you complete the form, our staff will inform your bank or credit union and arrange for the automatic transfer of your collection offering from there to the Parish account. It does not matter where you bank, the automatic deposit of your offering can be set up with any financial institution located in the U.S.

How to set it up:

Complete the attached authorization form. You can drop the form off in the collection basket, bring to the Parish Office located in the school, or you can mail it back to the parish along with a voided check to:

Saint Mary Parish Attention: ACH 5589 Dewey Drive Stevens Point, WI 54482

What if I need to stop the ACH?

Simply notify the parish in writing [use the same address as above] and specify the date on which you want the automatic deposit of your offering to stop. A minimum of 10 business days is required for change notifications.

Is there a cost to do this or set this up?

No. The Parish arranges for this through its financial institution at no additional cost. You will NOT be charged for this service.

What if I change financial institutions or close my account?

You notify the parish, in writing, of the date on which you wish to stop the ACH. If you want to continue with your new bank or credit union, you simply complete a new form.



St. Mary Parish, Torun 5589 Dewey Drive Stevens Point, WI 54482 715.344.2599 parish@toruncatholic.org

Authorization for Direct Payment Many parishioners find Direct payment to be convenient and efficient in handling their parish support. If this option works for you, please complete this form and return to the Parish Office.

AUTHORIZATION FORM FOR AUTOMATIC DEPOSIT OF OFFERINGS

Date:	
Personal Information:	
Your Name:	
Address:	
City, State, Zip:	
Contact Telephone: You	r Parish Envelope Number:
Please remember that if you wish to contribute to special collect needs) you will need to use the special envelope from your curr	
Banking Information (See back of instruction page for deta	iled description of information):
Checking Account	Savings Account
Name of your bank or credit union:	
Bank Routing-Transit number:	
Your Checking/Savings Account Number:	
If withdrawal will be from a CHECKING ACCO	OUNT, please attached a "VOIDED" check.
Please indicate your choice for contribution payment and indicate	ate the contribution amount:
$\underline{\qquad MONTHLY} = At beginning of month on the 1st of each month (or first business day following)$	Amount Per Withdrawal = $\sum_{x12 = 2}^{x12 = 2}$ Annual Amount
SEMI-MONTHLY = The 1 st and 15 th of each month (or first business day following)	Amount Per Withdrawal = $\sum_{x24 = 2}^{x24 = 2}$ Annual Amount
WEEKLY = every Monday (or first business day following)	Amount Per Withdrawal = $\sum_{x52 = 2}^{x52 = 2}$ Annual Amount
I (or WE) authorize Saint Mary Parish to deduct my offering in can change the amount of this offering any time provided we g writing.	
Signature:	Date:
Signature:	Date:
Signature: Date: D	